

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 8<sup>th</sup> November 2017

**Present:** S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson, W R Sharp (Councillors), I D Ould (County Councillor), M Cook (Borough Councillor), R Mugglestone (Midlands Rural Housing), one member of the public, C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

There were none.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 11<sup>th</sup> October 2017**

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

### **3. Reports, questions and comments from the following**

#### **a) Midlands Rural Housing**

Mr R Mugglestone spoke to his Housing Needs Survey Report which had been copied to all Councillors and uploaded to the PC's website. The survey had been commissioned by H&BBC as part of a rolling programme to assess local housing needs every 5 years (p.1659/5e refers). The Report would be a material factor in the planning process, and might be used to influence the kind of housing built in the event of new housing development being brought forward.

The Report had identified local needs for 5 affordable homes and 5 open-market homes. The need for affordable homes comprised 1 x 1 bed house; 1 x 2 bed house; 1 x 1 bed bungalow; and 1 x 4-bed house for rent; and 1 x 2 bed house for shared ownership. The need for open market housing comprised 4 x 2 bed bungalows and 1 x 3 bed bungalow, all for purchase.

The meeting took the view that the need for small affordable homes could be met by the Northfields development – applicants with a close connection to Carlton had absolute priority to the 11 affordable homes on this site, though there was a low turnover of tenants. In respect of open-market housing, one 3-bed bungalow had just been sold, one 2-bed bungalow was being refurbished for rent, and planning permission was pending for one new 2-bed bungalow.

**It was resolved** that a summary of the Report be published in Carlton News. Mr Mugglestone **was thanked** for his attendance and left the meeting at this point.

**b) Parish Councillors**

Cllr Sarson reported that someone had attempted to light a fire in the Barton Road bus shelter around Halloween. Notices had been torn down and used to try to set the dead leaves in the shelter alight, but the leaves had not caught fire and only a small amount of ash was left. Cllr Sarson **was thanked** for sweeping out both shelters.

Cllr Cooper reported on HGVs passing through Main St. **It was resolved** that details of these vehicles be forwarded to LCC Highways for enforcement.

**c) Leicestershire County Council**

Cllr I D Ould reported on LCC business and local issues. Double yellow lines had been laid on the roads around Bosworth Water Trust, and a review of the B585 was being carried out. Ongoing local issues included the 153 bus service, and the future of Market Bosworth Golf Course.

**d) Hinckley & Bosworth Borough Council**

Cllr M Cook reported on H&BBC business and local issues; the latter being the 153 bus and the golf course.

**e) Carlton Neighbourhood Watch Group**

No crime statistics had been issued since the last meeting.

**f) Parish Clerk**

**Covert camera** – had been installed by H&BBC at the beginning of November (p.1674/3a refers). The landowners of suitable installation sites had without exception supported this initiative. Site notices had been displayed and a warning article had been published in the November issue of Carlton News. One written complaint had been received from a parishioner who objected to being observed and recorded on camera.

**Dog fouling** – the Clerk had surveyed all roads and grass verges within the 30 mph speed limit, including the jitty and Little Lane, on the afternoon of the meeting and had found 1 deposit in a black plastic bag near the Leicester Mercury seat, 1 deposit between 52 and 54 Main St, 1 near the drive to Carlton House Farm off Congerstone Lane, and 2 in Little Lane. **It was resolved** that the *Pick it up* warning stencil be borrowed from H&BBC and applied in problem areas.

**153 bus** – complaints had been received from two parishioners about non-arrival of scheduled services. The complaints had been referred to Arriva.

**Information kiosk** - light had stopped working, and the Clerk was working on the problem.

**Give Way sign** – damaged sign at junction of Nailstone Rd and Barton Rd had been reported again to LCC Highways (pp.1674/3a, 1647/3a refer). Cllr Sarson noted that the sign had been re-erected, but the light was not working.

**Street light** – obstruction of the light from Main St column 15 by overgrowing ivy had been reported to LCC Highways.

**Good Councillor's Guide to Finance & Transparency** – had been received from LRALC and was being circulated.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated. Cllrs Ould and Cook left the meeting at this point.

**g) Members of the public**

Comments were made about planning application 17/00808/COU. The Chairman confirmed that the PC had no objections to this application, providing that LCC Highways had no concerns about the site access.

**4. Mobile speed indicator device (SID)**

Cllr Sarson had reviewed the available mobile SIDs (p.1676/5 refers), and had carried out a detailed review of the devices supplied by Unipart Dorman, Pandora Technologies, Westcotec Ltd and Traffic Technology Ltd (priced at £2,337; £2,755; £3,350; £3,495 respectively, including 6 extra fixing brackets). Cllr Sarson considered that the mobile SID from Westcotec Ltd was the most suitable for installation and operation by the PC.

The Clerk had reviewed potential fixing locations on street lighting columns, which were Bosworth Road no 6; Barton Road no.4; Nailstone Road no. 4; Congerstone Lane no. 23; Main Street nos. 7, 14 and 18.

**It was resolved** that (i) the preferred equipment was the mobile SID supplied by Westcotec Ltd at an estimated cost of £3,350; (ii) the Clerk be authorised to make application to LCC Highways for a licence to install this equipment on the seven selected street lighting columns listed above at an estimated cost of £315; (iii) an estimated total cost figure of £4,000 (to include a 10% contingency sum) be incorporated into the budget for 2018-19.

**5. Grounds maintenance quotations for 2018-19 to 2020-21**

The Clerk reported that seven contractors had each been invited to provide fixed price quotations for the three grounds maintenance contracts for the calendar years 2018-2020 (p.1672/4 refers). Each of these contractors had contacted the PC during the period of the previous contracts and asked to be considered for grounds maintenance work, but only two sets of quotations had been received.

**a) Saint Andrew's Churchyard and Carlton Parish Cemetery**

	2018	2019	2020
Contractor A	1650.00	1650.00	1650.00
Contractor B	1285.70	1311.41	1337.64

**It was resolved** that the grounds maintenance contract for St Andrew's Churchyard and the Parish Cemetery be awarded to Contractor B (David Sansom).

**b) Carlton Greens and Little Lane**

	2018	2019	2020
Contractor A	588.00	588.00	588.00
Contractor B	468.05	477.41	486.95

**It was resolved** that the grounds maintenance contract for Carlton Greens and Little Lane be awarded to Contractor B (David Sansom).

**c) Carlton Diamond Jubilee Orchard**

	2018	2019	2020
Contractor A	578.00	578.00	578.00
Contractor B	260.00	265.20	270.50

**It was resolved** that the grounds maintenance contract for the Carlton Diamond Jubilee Orchard be awarded to Contractor B (David Sansom).

**6. Planning matters****a) Planning applications submitted**

There were none.

**b) Comments submitted under delegated powers**

**It was noted** that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

**17/01003/FUL land r/o 42-44 Main Street.** Rebuilding of existing garage and erection of new bungalow. Following a discussion of the planning background with the Case Officer, the PC had withdrawn its objection to development of this site (see p.1668/4a) on the grounds that residential use would be preferable to the continued use and development of the existing engineering workshop. PC had requested conditions (i) restricting the height of any residential development; (ii) removing permitted development rights; and (iii) requiring an archaeological investigation.

**17/00808/COU. Lineage Farm, Congerstone Road.** Change of use to events venue (retrospective). PC had recommended that an assessment of the site entrance be made by the Highways Authority, and that this application be determined in accordance with the recommendations made.

**c) Planning applications determined**

**17/00830/TPO The Spinney, 81 Main St.** Crown reduction of 1 x oak approx 3 / 4 metres. Withdrawn.

**17/00907/FUL 36 Main Street.** Proposed siting of a single holiday let log cabin. Withdrawn.

**17/01065/CTPO, 81 Main St.** Raise the crown of an oak T1 to provide a clearance of 5.0m and reduce branches in the lower crown by up to 3.0m by pruning secondary branches no larger in diameter than 100mm. Approved.

**d) H&BBC Draft Heritage Strategy 2018-2023**

**It was resolved** that this strategy be noted.

**7. Financial matters****a) Report 2017-17 Budget for 2018-19 – draft 1**

The draft budget was updated with recent invoices and the figures minuted above, and revised allocations discussed. **It was resolved** that a second draft be prepared for the next meeting.

**8. Next meeting and calendar of meetings for 2018**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 10<sup>th</sup> January 2018 at Saint Andrew's Church, Main Street, Carlton.

**It was resolved** that meetings be scheduled for the following dates in 2018-19: 14<sup>th</sup> Feb, 14<sup>th</sup> Mar, 11<sup>th</sup> April, 9<sup>th</sup> May (Annual Meeting and Annual Parish Meeting), 13<sup>th</sup> June, 25<sup>th</sup> July, 12<sup>th</sup> Sept, 10<sup>th</sup> Oct, 14<sup>th</sup> Nov, 9<sup>th</sup> Jan 2019 (Finance Meeting).

The meeting closed at 21:05 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Abbreviations used in these minutes**

H&BBC	Hinckley & Bosworth Borough Council
HGV	Heavy Goods Vehicle
LCC	Leicestershire County Council
PC	Parish Council
SID	Speed Indicator Device